



## **Transmission Business Line (TBL)**

### **Scheduling Procedure**

#### **Establish an Account Prior to Scheduling**

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Bonneville Power Administration Transmission Business Line (TBL) scheduling systems require a scheduling account for each path on which transmission is to be scheduled. A customer cannot schedule transmission on a path until establishing an account for that path.

This document provides the procedures by which Transmission Customers can establish transmissions scheduling accounts.

#### **Account Creation Hours**

To request an account, call 360-418-2337 Monday through Friday from 8:00 a.m. to 4:30 p.m.

On weekends and holidays, call Preschedule at 360-418-2217 or 360-418-2501 from 1:00 p.m. to 4:00 p.m. (PPT). Please note the limitations [below](#).

#### **Requesting Creation of a Transmission Scheduling Account**

To assure the ability to schedule transmission on a path, request creation of a transmission scheduling account as soon as the source and sink are known. TBL scheduling will decline service until an account is created.

When calling to request account creation, be prepared to provide the following information:

- Source or Point of Receipt (POR)
- Sink or Point of Delivery (POD)
- Transmission Contract Holder Name sponsoring Network Transmission
- Network Transmission Contract Type (PTP, NT, IR, FPT, or Network Intertie Owner)
- Network Transmission Product (Firm or Non-firm) and Sub-product (Hourly, Daily, Weekly, Monthly, or Yearly )
- Transmission Contract Holder Name sponsoring Southern Intertie Transmission
- Southern Intertie Contract Type (PTP, Southern Intertie Owner, or Non-Federal Participants.)
- Southern Intertie Transmission Product (Firm or Non-firm) and Sub-product (Hourly, Daily, Weekly, Monthly, or Yearly)
- Southern Intertie Transmission Line (AC, 3<sup>rd</sup> AC, or DC)

Note: This information is required by the NERC Tagging process and is required by TBL for reliability purposes.

#### **Guidelines for Requesting Accounts**

For the most efficient service, follow these guidelines when requesting account creation:

- Submit requests for accounts prior to the Preschedule Day.

- Request account creation early in the day. Waiting until late in the Preschedule Day, the Real-Time Day, or a weekend or holiday incurs the risk that the account cannot be created in time and service will be declined.
- Do not submit requests for all possible transmission scheduling combinations or request an account that may not be activated on Preschedule and/or Real-Time.
- TBL's generic Special Arrangements Scheduling Accounts will not be used as transmission scheduling accounts.

### **Limitations on Weekend and Holiday Account Creation**

Account creation service during weekend and holiday hours is designed to accommodate special and emergency requests. All other account creation requests should be made during the normal business hours given [above](#).

The following rules govern creation of accounts on weekends and holidays:

- Accounts are created on a first-come first-serve basis, pending Preschedule workload. Preschedule will make every effort, but can not guarantee that accounts will be built and ready for use for the next real-time scheduling hour.
- Requests for new accounts will be limited to those associated with participant ownership share (product code 99) and Hourly Non-Firm transactions, which include:
  - BPAT product codes 1 = Point-to-Point Network (PTP) HNF
  - BPAT product codes 2 = Point-to-Point Intertie (PTP) HNF
  - BPAT product codes 6 = Network Integration (NT) HNF
- Only accounts expected to be active during the current Preschedule and Real Time day will be built.
- Accounts requesting mixed transmission products (for example, non-firm leg and firm leg) will not be accepted.

### **Related Documents**

[Account Title Structure](#)

[Transmission Scheduling Product Codes](#)

[Scheduling Acronyms](#)

If you have questions and/or comments regarding this posting, please contact the Account Building Desk at 360-418-2337.